



Kappa Alpha Omicron
The International Honor Society in
Interdisciplinary Environmental Sciences/Studies

Application to Establish a New College/University Chapter

Name of Institution _____

Type of Institution _____

Degrees/Programs Offered in Environmental Science/Studies:

Signatures of Support (*provide all that are applicable*):

Print or Type Name and Title/Department

Signature

President -or- Academic Vice President

Dean/Provost of Institution

Chair of Department -or- Head of Program

Associated Faculty (advisor for chapter, member IEA)

Associated Faculty (member IEA)

Please attach to this form the following information:

- 1) A statement from the proposed advisor indicating the institution's reasons for seeking a chapter and its plans for participating in the activities of Kappa Alpha Omicron
- 2) A list of at least two petitioning members with teaching or research responsibilities in the environmental program and the basis for their admission to the Association if not already members of IEA
- 3) Letters of support from the President or appropriate Vice President, the appropriate Dean or Provost, and the appropriate Department Chair or Head of the Program
- 4) An exact listing of all full-time and adjunct faculty participating in the institution's environmental program, with full curriculum vitae
- 5) Confirmation of the accreditation status of the college/university
- 6) Copies of pertinent pages from the institution's catalog indicating the school's history, its grading system, the degree(s) and/or program(s) offered in environmentally related subjects, and all associated active course listings. If this information is not available in English, please provide appropriate translations of all critical information

All information other than the signature cover page may be submitted as a pdf file

Fees

The initiation fee for a new chapter is \$500, to be submitted upon approval of the application as a check or money order payable to the Interdisciplinary Environmental Association (instructions for submitting the fee will be included with the Notification of Approval). Chapters receive access to the KAO and IEA newsletters, one student-level registration fee for the chapter advisor (or their faculty designate), and one free conference registration for one student member of the chapter. The one-time membership fee for a new member of a KAO chapter is \$45, which includes a one-year subscription to the journal Interdisciplinary Environmental Review, pins and cords, and similar benefits. Chapters are permitted to add an amount to this membership fee for the use of the chapter. After the first year, KAO members may continue their journal subscription for \$40 (or may receive it free if they register for the IEA annual conference), but there is no charge to retain membership in KAO.

Please note the following from the IEA Constitution pertaining to student chapters when completing this application:

CHAPTER BY-LAWS

Each active chapter shall adopt its own By-Laws, which shall conform to the provisions of the IEA Constitution and its By-Laws.

CHAPTER OFFICERS

Each chapter shall elect student officers annually, according to its By-Laws, and the newly-elected chapter secretary shall notify the Central Office promptly of the results of the election. Each chapter shall have a faculty advisor, chosen according to regulations of the hosting college or university, who shall be responsible for the conduct and well-being of said chapter.

SUSPENSION OR FORFEITURE OF CHAPTER

The Conference shall have power to place on probation, suspend, or dissolve any chapter whenever the welfare of the Association will be served by such action. Similar action may be taken by the Council if it is deemed advisable, but any such action by the Council shall be subject to approval at the next annual Conference, and shall not be permanently binding without such approval. No chapter shall be placed on probation, suspended, or dissolved without the privilege of presenting its case before the body ordering said probation, suspension, or dissolution.

REQUIREMENTS

UNDERGRADUATE STUDENTS shall qualify for a scholarship award when they have completed at least twelve semester hours (or its equivalent) in collegiate environmentally-related courses, with an average grade ratio in ALL college level environmental courses taken of ABOVE the second highest grade (usually a B, 3.0) on the institution's scale, and shall have an overall average on all collegiate work of at least the second highest grade (usually a B, 3.0) on the institution's scale, as well as ranking in the highest 35% of the class where such rankings are available.

GRADUATE STUDENTS, to qualify for a scholarship award, shall have completed approximately 30% of the residence requirements for the Master's or Doctorate Degree, with an average in all courses completed for graduate credit of at least midway between the highest and second highest grade on the institution's scale and NO grade in graduate courses of "failure" or its equivalent.

If unusual features of an institution's grading scale make it difficult to apply these standards, the chapter advisor shall, in conference with the Executive Director, develop in writing an equivalent basis for membership which shall apply to that institution until a change occurs in its grading scheme. At each Conference, the Executive Director shall report the specific variances allowed since the previous Conference. In the interim between Conferences, the Council shall be informed of agreements after they are made.

FACULTY MEMBERS above the rank of graduate assistant who are teaching in an environmental field shall be eligible for membership and a scholarship award if they have published peer-reviewed research and/or maintain active programs in an environmental field.

A chapter may invite into its membership **ALUMNI** who attended the institution prior to the chartering of a campus chapter of Kappa Alpha Omicron, and who have so distinguished themselves in the field of environmental science/studies that they would have qualified for membership.

(Note that the preceding applies only to honor society membership; anyone may participate in the local activities of a KAO chapter or affiliate without being an official member of the honorary.)

Send All Information to:

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